



# Lake Gibson Middle School

6901 N. Socrum Loop Rd. Lakeland, FL 33809-8627

(863) 853-6151

<http://www.lakegibsonmiddle.com>

## Administration

Mr. Ismael Portillo  
Principal

Mrs. Carla Wiggs  
Assistant Principal

Mrs. Leandrea Sessoms  
Assistant Principal

Mr. David Ulch  
Assistant Principal

Friday, March 12, 2021

Dear Parent/Guardian,

The purpose of this letter is to inform you that your student will take the **computer-based Grade 7:**

- **FSA ELA Writing** on April 7 (Pickup 12:00 if e-learner)
- **FSA ELA Reading** May 5+6 (Pickup 11:30)
- **FSA Mathematics** (if **not** enrolled in Algebra) May 12+13 (May 12 Pickup 10:45 / May 13 Pickup 12:00)
- **Algebra 1** (if enrolled Algebra) May 10+11 (Pickup 11:30)
- **Civics** End-of-Course (EOC) (if enrolled in Civics) on May 20 (Pickup 11:30)

**Per the Florida Department of Education (FDOE), no remote administrations are available for any statewide summative assessments.** Per state statute [1008.22](#) "(3) STATEWIDE, STANDARDIZED ASSESSMENT PROGRAM.—..... Participation in the assessment program is mandatory for all school districts and all students attending public schools,....".

- E-learning students can be dropped off school starting at 8:30 am. They will enter through a separate entrance to the left of the main office. E-learners will be temperature checked and must wear a mask while on campus. We recommend personal hand sanitizer.
- E-learning students will wait socially distanced in the Auditorium until they are dismissed to their test site at 8:55. Testing will begin promptly at 9am each day.
- Our plan is to test eLearning students in building 5. That way they only have to be in one classroom. Test sites will have 15-22 students, which is less than campus classes. There will be at least 3 feet between students, up to 6 feet when feasible in the classroom.
- Approximate pick up times are noted above for e-learners. Last names A-L can be picked up at the front of the school. Last names M-Z can be picked up in the bus ramp on the west side of the school.
- Every effort should be made to attend on scheduled day. If students can not attend on their assigned test day, they will be added to the make-up administration May 18-21.
- E-learning students should be home in time to attend their afternoon classes. We will be on block schedule on test day afternoons, so they will attend 3, 5, 7 or 2, 4, 6.
- District dress code will enforced: no rips, tears. Shirts and shorts must be proper length, no midriff or tanks.
- If your child would like to pick up a bag lunch while on campus, ensure that you have filled out the testing survey.

## E-learning Testing Survey - Complete the following survey by Mar. 31

[https://docs.google.com/forms/d/e/1FAIpQLSehhJdnTNimDLy2UFbljqSnWY5Rvl-xhhF-EI83BNRM80HDfA/viewform?usp=sf\\_link](https://docs.google.com/forms/d/e/1FAIpQLSehhJdnTNimDLy2UFbljqSnWY5Rvl-xhhF-EI83BNRM80HDfA/viewform?usp=sf_link)

For information regarding test session lengths and other information about the assessments, see the "About the Assessments" page on the portal: <https://fsassessments.org/florida-statewide-assessment-program.stml>.

Your student will have an opportunity to participate in a practice test to become familiar with the computer-based testing platform, item types, and response formats he or she will see on the assessment(s). If you or your student would like to review the computer-based practice test at home, the practice tests and answer keys are available at <https://FSAssessments.org/students-and-families/practice-tests/computer-based-materials/index.stml>.

Please review the following policies with your student before testing:

- **Electronic Devices**—Students are not permitted to have any electronic devices, including, but not limited to, cell phones, smartphones, and smartwatches, at any time during testing **or** during breaks (e.g., restroom), **even if the devices are turned off or students do not use them**. If your student is found with an electronic device, his or her test will be invalidated. [Devices must be turned off and kept in backpack against the wall or in a bin on the teacher’s desk.]
- **Calculator Policy**— For Grades 7 and 8 Mathematics, **approved calculators may be used during Sessions 2 and 3 only**. For Algebra 1 and Geometry EOC assessments, **approved calculators may be used during Session 2 only**. If students have handheld calculators during Session 1, their tests will be invalidated.
- **Testing Rules Acknowledgment**—All tests include a Testing Rules Acknowledgment that reads: “I understand the testing rules that were just read to me. If I do not follow these rules, my test score may be invalidated.” Prior to testing, test administrators read the rules to students, and students acknowledge that they understand the testing rules by clicking a checkbox beside the statement in the secure browser.
- **Discussing Test Content after Testing**—The last portion of the testing rules read to students before they affirm the Testing Rules Acknowledgment states that because the content of all statewide assessments is secure, students may not discuss or reveal details about the test content (including test items, passages, and prompts) after the test. This includes any type of electronic communication, such as texting, emailing, or posting to social media sites. Please make sure your student understands this policy prior to testing and remind them that “discussing” test content includes any kind of electronic communication, such as texting, emailing, posting to social media, or sharing online. **While students may not share information about secure test content after testing, this policy is not intended to prevent students from discussing their testing experiences with their parents/families.**
- **Working Independently**—Students are responsible for doing their own work during the test and for protecting their answers from being seen by others. If students are caught cheating during testing, their tests will be invalidated. In addition, FDOE employs Caveon Test Security to analyze student test results to detect unusually similar answer patterns. Students’ tests within a school that are found to have extremely similar answer patterns will be invalidated.
- **Leaving Campus**—If your student leaves campus before completing a test session (e.g., for lunch, an appointment, illness), he or she **will not** be allowed to return to that test session. If your student does not feel well on the day of testing, it may be best for him or her to wait and be tested on a make-up day. Please remember not to schedule appointments on testing days.
- **Testing Accommodations**—If your student has an Individual Education Plan (IEP), a Section 504 Plan, or is an English Language Learner (ELL) or a recently exited ELL, please contact the school to discuss the testing accommodations that will be provided for your student.
- **Implications of not testing** - Assessment results assist with planning an educational path for your child and provide information regarding the appropriate courses for enrichment or remediation options in a student’s schedule. A lack of state performance data may impact your student with:
  - A missed opportunity to meet the graduation requirements necessary for a high school diploma (Algebra 1 EOC and Grade 10 FSA ELA).
  - A lower overall grade on an EOC course, because all EOC exams count for 30% of the overall EOC course grade (Algebra 1, Geometry, and Civics ).

If you have any questions related to this test administration, please contact Joanne Jackson (Testing Coordinator) or Shandrea Hill (Guidance Counselor) at 853-6151. For more information about the Florida Statewide Assessments program, please visit the portal at [www.FSAssessments.org](http://www.FSAssessments.org).

Thank you for supporting your student and encouraging him or her to do his or her best during Spring 2021 assessments.

Sincerely,

Ismael Portillo